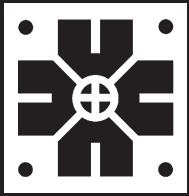


CBU HOUSING CONTRACT

FALL ASSIGNMENTS/CONTRACTS ARE FOR THE FULL ACADEMIC YEAR (BOTH FALL AND SPRING SEMESTERS).



PERSONAL INFORMATION

MALE FEMALE

Preferred Name _____

Last Name _____ First _____ Middle _____

Street Address _____

City _____ State _____ Zip _____

County of Residence _____

Telephone () _____

Email _____

CBU ID # _____

Religious Preference _____

EMERGENCY CONTACT

Parent or Guardian's name _____

Address _____

City _____ State _____ Zip _____

Telephone () _____

I REQUEST HOUSING FOR: (fill in year)

Fall _____

(All contracts signed in the fall are for the entire year)

Spring _____ June _____ July _____

I REQUEST THE FOLLOWING MEAL PLAN:

Unlimited + 50 \$BUC 10 meals + 100 \$BUC

14 meals + 50 \$BUC 5 meals + 150 \$BUC
(for Avery & Capstone residents only)

MY STATUS IS:

Current Resident Current Commuter

MY CLASS IS:

Sophomore Junior Senior

PREFERENCE INFORMATION

RESIDENCE PREFERENCE:

(Indicate 1st, 2nd choice)

___ Rozier (male) ___ Aurelian (female)

___ Stritch

___ Avery

___ Capstone

ROOM PREFERENCE:

Single Double

Roommate Preference _____

Room or Floor Preference _____

I would like the opportunity to room with an international student.

Do you have any physical disabilities or conditions warranting special consideration in making your room assignment? Yes No

If yes, a statement from your physician or the Director of the Office of Students with Disabilities must be attached.

UPON SIGNING THIS CONTRACT, I HEREBY AGREE TO THE FOLLOWING TERMS AND CONDITIONS: I understand that Christian Brothers University shall have no responsibility for theft, destruction, destruction by fire or by acts of God, or loss of monies, valuables, or other personal properties belonging to or in my custody from any cause whatsoever, whether such losses occur from my room, a storage room, or a public area. (We suggest that you contact your insurance agent for details to ensure coverage under your current homeowner's insurance policy or the possibility of purchasing a separate renter's insurance plan.) Upon signing this contract, I hereby agree to comply with all rules and regulations in the current Christian Brothers University Student handbook (*The Compass*), and to the additional terms and conditions listed in this contract.

Student's Signature _____ Date _____

Parent's Signature (If student is under the age of 17) _____

Office Use Only

ASSIGNMENT:

Roz _____

Mau _____

Apt _____

Str _____

Cap _____

BILLING:

Single _____

Double _____

MEAL PLAN:

Unltd _____

14 _____

10 _____

5 _____

FALL _____

SPRING _____

BANNER

CONTRACT PROCEDURES

Contracts for residence hall living may be obtained from the Office of Student Life. Because assignments are allocated based upon the date of receipt, completed contracts must be accompanied by a room reservation deposit. After May 1, the Office of Student Life cannot make guarantees concerning specific room reservations. The Office of Student Life reserves the right to refuse any residential living Contract, to change or cancel any residential Contract, to change or cancel any assignment, and/or terminate a resident's occupancy for justifiable cause. All checks or money orders should be made out to Christian Brothers University. All Freshmen and Sophomores whose permanent residence is beyond a 30 mile radius are required to reside on campus. Exceptions may be granted on a case-by-case basis by the Vice President for Student Life. To be eligible for on-campus living, an applicant must be accepted as a full-time undergraduate student to the University. Any student who has not finalized his/her registration for the term by the first day of classes or has withdrawn from the University must vacate the residence hall within 24 hours. The Avery Apartments are available for extended summer lease arrangements. Anyone interested in pursuing a summer lease agreement should contact the Director of Residence Life for availability and pricing.

ROOM RESERVATION DEPOSIT

A \$300.00 Room Reservation Deposit is required for Maurelian, Rozier, Stritch, and Avery and must accompany the Housing Contract. A \$500.00 Room Reservation Deposit is required for the Capstone Apartments. If the deposit is not received, the Contract will be considered incomplete and will not be processed. This deposit will be credited to the student's account and will be deducted against any room and board charges for the term.

CONSOLIDATION:

The Director of Residence Life makes every effort to assign each resident to his/her preference in the residence halls. However, if a resident is currently being billed for a double room assignment and does not have a roommate, consolidation begins. It is the position of the Residence Life Office to offer you the option for single rooms wherever possible. If the resident wishes to remain in double occupancy, then the resident will move to a another double room assignment. Consolidation begins during the 2nd week of classes.

CONTRACT PERIOD AND CONDITIONS

The residence halls are operated primarily for use by CBU full-time students. Fall assignments/contracts are for the full academic year (both fall and spring semesters). The academic year begins on the first day of the Day Program Orientation and ends on the last day of final examinations for the Day Program, Spring semester. The contract does not include housing for fall, Christmas, and spring breaks. All residence halls will be locked and bladed during fall, Christmas and spring break. Special living arrangements during these periods are possible. Please contact the Director of Residence Life for availability and pricing.

BREACH OF CONTRACT

Fall contracts are for the full academic year (exception: students graduating in the fall semester or if a student withdraws from the university). A \$500.00 breach of contract fee will be assessed for students who do not return to the residence halls for spring semester.

CANCELLATIONS

Prior to August 1, any student who wishes to cancel his/her residence hall contract must submit a letter in writing to the Office of Student Life and receive approval from the Director of Residence Life. All students canceling prior to the August 1st deadline, will be responsible for a \$300.00 cancellation fee. After the August 1 date, any student who enrolls in classes at the University will be responsible for room and board charges for the semester. Exemptions to this policy will be made by the Vice President for Student Life only after reviewing documentation submitted by the student or his/her parents/guardian in support of a request not to reside on campus.

RENT

Room and board payments are due in their entirety prior to the student's occupancy of the residence hall space. All fees are paid to the Christian Brothers University Business Office. Checks and money orders should be made payable to Christian Brothers University.

ROOM INSPECTION, SEARCH AND SEIZURE

The University reserves the right to inspect rooms at any time for fire or health hazards, maintenance requirements, and to determine compliance with University regulations. A staff member will knock and identify himself or herself before entering a student's room.

The University reserves the right to enter rooms for the purpose of search and seizure if there is probable cause to believe a student is using a residence hall room for purposes which are illegal, which would seriously interfere with campus discipline, or constitute a hazard. A search will be authorized by the Vice President for Student Life or his/her designee and will be conducted in the presence of a senior staff member and the Resident Director whenever possible. Representatives of Campus Security may also be present.

RESIDENT'S RESPONSIBILITIES

The following rules are set to preserve the condition of the halls, rooms and their contents, and are the resident's responsibility. Any violation of these rules causing damage to University property will result in appropriate charges and disciplinary action to the resident(s) involved. (See the student handbook, THE COMPASS, for additional information.)

- Window screens, curtains, and/or blinds are not to be removed. Furniture assigned to a room must remain in the room.
- Water furniture (i.e. waterbeds), weightlifting equipment, and any vehicles having internal combustion engines are not permitted in the residence halls.
- Bicycles may be stored in racks or in residents' rooms with the approval of roommates. They may not be stored in stairwells, hallways, or access ways.
- Refrigerators of 7.0 cu. ft. or less are permitted provided they are maintained in a sanitary condition and do not interfere with other students in the suite. Window air conditioners (other than those provided by the University) and other electrical appliances or items producing heat through open flames, heated coils, or heated liquids (except hair styling equipment) are prohibited.
- Stereos, radios, and television sets may be used in individual rooms provided they are used in a responsible manner and do not infringe on the rights of others. Students who habitually disturb others by playing their stereos, radios, or televisions are subject to disciplinary sanctions. Rooftop antennas may not be erected. The use of electric guitars and amplifiers in the residence hall is forbidden.
- Students may not keep animals of any kind in the residence halls. Aquariums under 10 gallons are allowed provided they are maintained in a sanitary condition and are emptied of fish or their living occupants over breaks.
- During the summer and Christmas breaks, the custodial staff cleans all bathrooms. All personal belongings and carpets must be removed from the bathrooms to allow cleaning. All suites not complying will be charged accordingly.
- All personal possessions must be removed when vacating rooms. Failure to comply will result in removal and cleaning charges being assessed and possessions disposed of.
- Furnishings and other possessions that would require the displacement or removal of University property cannot be permitted. Construction of lofts is not permitted.
- Public area furnishings or equipment removed or taken to residents' rooms constitutes theft of University equipment.
- Residents are individually responsible for any room damage or alteration and missing or damaged equipment.
- Residents are jointly responsible for the care, cleanliness and protection of the common areas of their building. Hall, floor, suite, or common area damages will be charged to students of that area if assessments to specific individuals cannot be determined.
- Residents shall not use any device which leaves a permanent mark when attaching objects to the walls or ceiling (e.g. nails, screws, staples thumbtacks, double-sided tape, etc.)
- The loss of a resident's room key must be reported to the Student Life Office. In order to protect the room's occupants and possessions, the room's lock may be changed and the student(s) charged for re-keying the room.
- No student is to permit his or her room to be used for any commercial purpose. Soliciting in the residence halls or on University grounds is forbidden without the expressed written permission of the Vice President for Student Life.
- Each resident and his or her guest(s) must cooperate and comply with the directives of University officials acting in the performance of their duties and agree to abide by all policies and procedures stated above and by those found in the student handbook, THE COMPASS.
- Violations of University regulations or conduct deemed to be such as to require the removal of the student from the residence hall in the best interest of other residents will be grounds for the termination of the housing agreement. The usual provisions of due process will apply. No refund will be applicable for a student who has been evicted. An evicted resident will have 24 hours to vacate his/her room.

BOARD

A meal plan is required for all resident students. The Rozier, Maurelian and Stritch board plans consist of a student's choice of an unlimited meal plan; a 14-meal plan; or a 10-meal plan. The Avery and Capstone Apartments board plan consists of a required 5-meal plan. Apartment residents may also choose to sign up for an unlimited, 14, or 10-meal plan if they so desire. Using their meal cards, students may choose an equivalent meal in the Buccaneer Lounge (during the week) for breakfast, lunch or dinner. The board contract does not include meals during fall, Thanksgiving, Christmas, spring, Easter breaks, or during the summer months.